

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON
NOVEMBER 14, 2017 AT HOOSIER GROVE BARN,
700 W. IRVING PARK ROAD,
STREAMWOOD, ILLINOIS**

CALL TO ORDER/ROLL CALL

President Wright called the meeting to order at 7:00 p.m. Present were Commissioners Brogan, Janiec and Yawer, along with staff members Executive Director Dennis Stein, Superintendent of Business & HR Jennifer Hermonson, Superintendent of Recreation Kurt Reckamp and Finance Manager Sherri Harry. Absent from the meeting was Commissioner Adriana Armstrong.

All those answering "present" were physically present at the meeting.

PLEDGE OF ALLEGIANCE

INTRODUCTION OF GUESTS

Guest in attendance was Auditor Joseph Julius.

APPROVAL OF THE AGENDA

Commissioner Janiec moved approval of the agenda as presented and Commissioner Yawer seconded the motion. A voice vote was unanimous for approval; motion carried.

FINANCE REPORT

A. 2016-2017 Audit

Auditor Joseph Julius reviewed the audit report giving clarification on certain items.

Commissioner Brogan asked Auditor Julius what will happen if the property taxes are frozen which he replied that the Park District will have to be very conservative and he feels the district has been doing that already for many years.

B. Monthly Expenditures/Payrolls

Commissioner Brogan questioned the invoice from Ancel Glink and wondered if it was just for one meeting he attended or included other professional services and Executive Director Stein answered that it was for a few items he worked on for the Park District.

C. 2017 Tax Levy Estimate

Executive Director Stein explained how he calculated the numbers on the levy worksheet. There were no questions.

POLICY & PLANNING REPORT

A. IAPD Credentials Certificate

Commissioner Yawer volunteered to serve as delegate to the annual business meeting of the Illinois

Association of Park Districts to be held on January 20, 2018. The first alternate is President Wright, second alternate is Commissioner Brogan and the third alternate is Commissioner Janiec.

Commissioner Janiec moved approval of the IAPD Credentials Certificate and the motion was seconded by Commissioner Yawer.

A voice vote was unanimous for approval; motion carried.

APPROVAL OF THE CONSENT AGENDA

Approval of:

- A. Minutes of the Regular Meeting of October 24, 2017;
- B. Minutes of the Executive Session of October 24, 2017; approve and release;
- C. October 2017 Financial Statements;
- D. October 10, 2017 – November 6, 2017 expenditures totaling \$368,319.85;
- E. IMRF payment for October, 2017 totaling \$19,392.08;
- F. October 13th and October 27th, 2017 payroll and payroll taxes totaling \$174,165.17;
- G. 2016-2017 Audit;
- H. 2017 Tax Levy Estimate.
- I. P-card purchases for September, 2017 totaling \$29,862.24.

Commissioner Janiec moved approval of the consent agenda and the motion was seconded by Commissioner Brogan. Vote on the motion:

Commissioner Brogan – Aye
Commissioner Yawer – Aye
President Wright – Aye

Commissioner Armstrong – Absent
Commissioner Janiec – Aye

Motion carried.

CORRESPONDENCE

None.

DEPARTMENTS & DIRECTOR'S REPORTS

- A. Superintendent of Recreation Reckamp stated that since the early bird registration for the IAPD/IPRA Conference ends December 4th he would appreciate it if the Board of Commissioners could let him know if they are planning on attending before that date.
- B. Superintendent of Recreation Reckamp said it is a very busy time of the year as we have many holiday events coming up.
Commissioner Brogan asked Superintendent of Recreation Reckamp if he could email him a schedule of the special events in December.
- C. Superintendent of Business & HR Hermonson informed the Board that the playground renovations are almost completed.
- D. Superintendent of Business & HR Hermonson handed out an informational paper outlining what the next steps will be after the Comprehensive Marketing Plan is complete. She wants to make sure that all the Commissioners have been interviewed by a member of the Pro's Consulting, Inc. team which Commissioner Brogan said he has not yet been able to connect with the team member.

Commissioner Brogan said he hopes we are going to target the younger people for their ideas. President Wright stated that there are a lot of good youth activities coming up and would be a good time to have surveys available for them to fill out.

President Wright asked Superintendent of Business & HR Hermonson where we are in the hiring process of an Assistant Superintendent of Parks & Planning position and she responded that we are looking into different resources and planning to retain someone to do the search for us.

Commissioner Brogan said that the parks look better than they ever had before and how he received a compliment on how good the football field looks.

President Wright stated that he feels people are getting spread too thin and things might start falling through the cracks.

- E. Executive Director Stein informed the Board that he received an e-mail from the Village inviting the Board of Commissioners to the Business After Hours event and wanted to know who would be attending so he could RSVP to them. All the Commissioners said they would be attending the event.
- F. Executive Director Stein stated that he had attended a strategic planning focus group meeting at Hanover Township and a Streamwood Municipality Management meeting.
- G. Executive Director Stein said he is still working with the recreation staff on the business plan.
- H. Executive Director Stein said that soon staff will be working on budgets.

COMMISSIONERS' REPORT

- A. Commissioner Yawer informed the Board that she had attended the Annual Community Leader's Reception hosted by the Hanover Park Cultural Inclusion and Diversity committee.
- B. Commissioner Yawer said that although the team member of Pro's Consulting, Inc had changed her interview time and day she did finally have the interview with him.
- C. Commissioner Yawer said that although Superintendent of Business & HR Hermonson is doing a good job supervising the maintenance department she feels that having an Assistant Superintendent of Parks & Planning is a good idea.
- D. Commissioner Janiec stated that he had attended the Streamwood Chamber of Commerce Annual Dinner and Meeting and the Streamwood Woman's Club won the Volunteer of the Year award.
- E. Commissioner Janiec noticed that some of the parks still had the tennis and volleyball nets up and was wondering when they would be taken down. Superintendent of Business & HR Hermonson responded that they will be taken down the last week of November or the beginning of December.
- F. Commissioner Janiec wished the Board and staff a Happy Thanksgiving.

PRESIDENT'S REPORT

- A. President Wright thought the Safely Trick-or-Treating event went really well.
- B. President Wright wished everyone a happy and safe Thanksgiving.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

At 8:19 p.m., Commissioner Janiec moved to adjourn and the motion was seconded by Commissioner Yawer. A voice vote was unanimous for approval; motion carried.

Approved: December 12, 2017

Signed: Sherri Harry
Sherri Harry, Secretary

Attest: William H. Wright
William H. Wright, President