

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD  
PARK DISTRICT BOARD OF COMMISSIONERS HELD ON  
MAY 28, 2024 AT HOOSIER GROVE BARN,  
700 W. IRVING PARK ROAD,  
STREAMWOOD, IL 60107**

**CALL TO ORDER/ROLL CALL**

President Raees Yawer called the meeting to order at 7:01 p.m. Present were Commissioners Rick Brogan, Kim Kaeseberg, Michelle Nugent and William H. Wright.

All those answering “present” were physically present at the meeting.

Staff members present were: Executive Director Jeff Janda, Superintendent of Recreation Programming Jake Larson and Superintendent of Recreation Services Adam Vasquez.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**INTRODUCTION OF GUESTS**

Guests in attendance were residents Adriana and Matt Armstrong, Teresa Lopez and Recreation Intern Brandon Spantiko.

**TOPICS FROM THE FLOOR**

None.

**APPROVAL OF AGENDA**

Commissioner Wright moved approval of the agenda as presented and Commissioner Kaeseberg seconded the motion. Vote on the motion:

Commissioner Brogan - Aye  
Commissioner Nugent – Aye  
President Yawer – Aye

Commissioner Kaeseberg – Aye  
Commissioner Wright – Aye

Motion carried.

**FINANCE REPORT**

**A. Monthly Expenditures/Payroll**

There were no questions or comments.

**B. Monthly Financial Reports**

There were no questions or comments.

**C. Tax Year 2023 Tax Levy Edit Report**

Executive Director Janda said there is a copy of the tax levy report in the Board packet.

**D. 2024-2025 Budget & Appropriations Ordinance Update**

Executive Director Janda informed the Board that we need to file the Budget & Appropriation Ordinance no later than July 30<sup>th</sup>.

**POLICY AND PLANNING**

**A. Strategic Planning – Update**

Executive Director Janda said that staff has been working on some of the items in the Strategic Plan.

**B. Cook County Paid Time-Off Ordinance**

Executive Director Janda reported that the Cook County Human Rights Commission discussed the rules related to the Paid Time -Off Ordinance on May 22, 2024.

**NRPA/IAPD LIAISON REPORT**

- A. Executive Director Janda said that he, along with, Superintendent of Parks & Planning Ian Pickett and Parks Manager James Schmidt, attended the Parks Day at the Capital in Springfield, IL on May 7<sup>th</sup>. He said that the Park District displayed information on completed and ongoing projects in support of State of Illinois funding programs such as OSLAD.
- B. Executive Director Janda also said he attended the IAPD Legislative Conference in Springfield on May 7<sup>th</sup>-8<sup>th</sup> where he met with some of the legislators to discuss current and proposed legislation and capital assistance needs.

**CONSENT AGENDA**

Approval of

- A. Board Meeting Minutes – April 23, 2024;
- B. Closed Session Minutes – April 23, 2024;
- C. April, 2024 Financial Reports;
- D. April 5, 2024 – May 17, 2024 expenditures totaling \$309,478.33;
- E. P-Card purchases paid in April, 2024 totaling \$10,517.14;
- F. IMRF payment paid in April, 2024 totaling \$13,682.11;
- G. April 5, 2024 and April 19, 2024 payroll and payroll taxes totaling \$187,292.66;
- H. Pool Tech Payment Request #1 for Park Place Spa Pool Project \$90,000.

Commissioner Wright moved approval of the consent agenda and the motion was seconded by Commissioner Kaeseberg. Vote on the motion:

Commissioner Brogan – Aye  
 Commissioner Nugent - Aye  
 President Yawer – Aye

Commissioner Kaeseberg – Aye  
 Commissioner Wright – Aye

Motion carried.

**CORRESPONDENCE/INFORMATION ITEMS**

**A. PDRMA 2023 Streamwood Park District at a Glance**

Executive Director Janda included this report in the Board packet. There were no questions or comments.

**B. PDRMA 2023 PATH Executive Summary**

Executive Director Janda included this report in the Board packet.  
There were no questions or comments.

**C. 2023 PDRMA Annual Report**

Executive Director Janda included this report in the Board packet.  
There were no questions or comments.

- D.** Executive Director Janda said that we received a thank you note from EPEL for encouraging growth and learning among our youngest community members.
- E.** Executive Director Janda informed the Board that we received a \$500.00 check from PDRMA for the Park District successfully meeting the first incentive metric deadline of the 2024 Risk Management Review.
- F.** Executive Director Janda reported that we have been chosen to receive a PowerPlay! Grant for \$1,000 and thanked Recreation Manager Michelle Wolverton for applying for it.

**DEPARTMENTS & DIRECTOR'S REPORT**

Executive Director Janda presented a monthly report of activities for the District.  
There were no questions or comments.

**COMMISSIONERS' REPORT**

- A.** Commissioner Kaeseberg informed the Board that the Diversity Committee will meet on July 23<sup>rd</sup> before the Board meeting.
- B.** Commissioner Wright thought staff did an outstanding job at Butterfly Park groundbreaking.
- C.** Commissioner Wright also thought the Ribbon Cutting and Open House for the newly renovated Community Center went well and it was great having Commissioner Nugent's Cub Scouts participate.
- D.** Commissioner Wright feels that going to Springfield, Il to meet with our legislators helps us to receive grant money.
- E.** Commissioner Nugent thanked Superintendent of Recreation Services Vasquez and pool staff for hosting the Cub Scout swim tests.

**PRESIDENT'S REPORT**

- A.** President Yawer feels the staff is doing a wonderful job.
- B.** President Yawer thanked everyone who attended the Butterfly Park groundbreaking and the Grand Opening of the Community Center. She especially wanted to thank Village Manager Sharon Caddigan and Naomi Walters-Lenoci for attending the Grand Opening.
- C.** President Yawer informed the Board that last year she was appointed as the National Women's Chair for American Multi Ethnic Commission (AMEC). She said the 13<sup>th</sup> annual award gala for AMEC is on June 1<sup>st</sup>, 2024 and that she can get complimentary tickets if anyone is available to attend.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

**A. ANNUAL ELECTION OF BOARD OFFICERS FOR FISCAL YEAR 2024-2025**

1. Election of Officers:

Election of President:

- The secretary opened the floor for the nominations for the office of the President of the Streamwood Park District Board of Commissioners
- Commissioner Brogan moved to nominate Commissioner Wright as President of the Streamwood Park District Board of Commissioners.
- President Yawer seconded the motion.

Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Nugent – Aye  
President Yawer – Aye

Commissioner Kaeseberg – Aye  
Commissioner Wright – Aye

Motion carried.

President Wright assumed the chair and opened the floor for nominations for the office of Vice-President of the Streamwood Park District Board of Commissioners

- Commissioner Brogan nominated Commissioner Kaeseberg for the office of Vice-President of the Streamwood Park District Board of Commissioners.
- Commissioner Nugent seconded the motion.

Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Nugent – Aye  
President Wright – Aye

Commissioner Kaeseberg – Aye  
Commissioner Yawer – Aye

Motion carried.

President Wright asked Commissioner Yawer to please continue to run the meeting.

**B. Annual Board Appointments for Fiscal Year 2024-2025**

President Wright moved approval to appoint all the Board appointments listed below and the motion was seconded by Commissioner Yawer:

- Jeffrey S. Janda as Executive Director of the Streamwood Park District for the term ending May,2025;
- Jeffrey S. Janda as Streamwood Park District Treasurer for the term ending May, 2025;
- Sherri Harry as Streamwood Park District Secretary for the term ending May, 2025;
- Joseph R. Julius as Streamwood Park District auditor for the term ending May, 2025;
- Sherri Harry and Elizabeth Sampson as Streamwood Park District OMA Officers for the term ending May, 2025;
- Sherri Harry and Elizabeth Sampson as Streamwood Park District FOIA Officers for the term ending May, 2025;
- Sherri Harry as the Streamwood Park District IMRF Agent for the term ending May, 2025;
- Elizabeth Sampson as the Streamwood Park District IMRF Web Assistant for the term ending

May, 2025;

- Nick Bujak as the Streamwood Park District Cybersecurity Contact for the term ending May, 2025;
- Ian Pickett as the Streamwood Park District ADA Compliance Officer for the term ending May, 2025;
- Ian Pickett as the Streamwood Park District ADA Coordinator for the term ending May, 2025;
- Jake Larson as the Streamwood Park District Summer Celebration Representative for the term ending May, 2025;
- Elizabeth Sampson as the Streamwood Park District Safety Coordinator for the term ending May, 2025;
- Chris Fetterman as the Streamwood Park District Safety Action Team Leader for the term ending May, 2025;
- Adriana Armstrong as the Streamwood Park District Ethics Officer for the term ending May, 2025;
- Jeffrey S. Janda as the Streamwood Park District NWSRA Representative for the term ending May, 2025;
- Adam Vasquez as the Streamwood Park District NWSRA Alternate for the term ending May, 2025;
- Ancel Glink as the Streamwood Park District Legal Counsel for the term ending May, 2025.

Vote on motion:

Commissioner Brogan – Aye  
Commissioner Nugent – Aye  
President Wright – Aye

Commissioner Kaeseberg – Aye  
Commissioner Yawer – Aye

Motion carried.

Executive Director Janda thanked Adriana Armstrong for coming to the meeting and agreeing to be the Ethics Officer for the Streamwood Park District.

**C. Discussion and Consideration of Resolution 2024-05-02-R: Amending the Purchasing Policy**

There were no questions or comments.

President Wright moved approval of Resolution 2024-05-02-R: Amending the Purchasing Policy and Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Nugent – Aye  
President Wright – Aye

Commissioner Kaeseberg – Aye  
Commissioner Yawer – Aye

Motion carried.

**D. Discussion and Consideration of to Grant Authorization to Purchase a Generac Industrial Generator to Provide Emergency Back-Up Power for Park Place Family Recreation Center in Partnership with Rush Physical Therapy Through Sourcewell Joint Purchasing Contract #41481 for a Total Cost of \$28,350.00**

There were no questions or comments.

President Wright moved approval to purchase a Generac Industrial Generator to provide emergency back-up power for Park Place Family Recreation Center in Partnership with Rush Physical Therapy through Sourcewell Joint purchasing contract #41481 for a total cost not to exceed \$28,350.00.

Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Brogan – Aye

Commissioner Kaeseberg – Aye

Commissioner Nugent – Aye  
President Wright – Aye

Commissioner Yawer – Aye

Motion carried.

**E. Discussion and Consideration to Authorize Staff the Develop Bid Specifications and Let Out to Bid, as Applicable, the Removal and Replacement of the Park Place Family Recreation Center in Partnership with Rush Physical Therapy Tot Lot Equipment, Amenities, Surfacing and Project Related Items**

There were no questions or comments.

President Wright moved approval for staff to develop bid specifications and let out to bid, as applicable, the removal and replacement of the Park Place Family Recreation Center in Partnership with Rush Physical Therapy tot lot equipment, amenities, surfacing and project related items. Commissioner Nugent seconded the motion. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Nugent – Aye  
President Wright – Aye

Commissioner Kaeseberg – Aye  
Commissioner Yawer – Aye

Motion carried.

**F. Discussion and Consideration to Authorize the Purchase of Playground Equipment for Park Place Through OMNIA Joint Purchasing Program at a Quoted Cost of \$41,881.90 from KOMPAN**

There were no questions or comments.

President Wright moved approval to purchase the playground equipment for Park Place through OMNIA joint purchasing program at a quoted cost not to exceed \$41,881.90 from KOMPAN. Commissioner Nugent seconded the motion. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Nugent – Aye  
President Wright – Aye

Commissioner Kaeseberg – Aye  
Commissioner Yawer – Aye

Motion carried.

At 7:49 p.m., President Wright moved for a short recess and Commissioner Nugent seconded the motion. A voice vote was unanimous for approval; motion carried.

**RECONVENE MEETING**

The Streamwood Park District Board of Commissioners reconvened their meeting at 7:58 p.m.

**ADJOURNMENT TO CLOSED SESSION**

At 7:59 p.m., Commissioner Yawer made a motion to adjourn into closed session under 5 ILCS 120 ( c ) 21 Semi-Annual Review of Closed Session Minutes. Commissioner Nugent seconded the motion. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Nugent – Aye  
President Wright – Aye

Commissioner Kaeseberg – Aye  
Commissioner Yawer – Aye

Motion carried.

**REGULAR MEETING RECONVENED**

President Wright called the meeting back to order at 8:06 p.m. Roll call:

Commissioner Brogan – Present  
Commissioner Nugent – Present  
President Wright – Present

Commissioner Kaeseberg – Present  
Commissioner Yawer – Present

Also present were Executive Director Janda and Finance Manager Harry.

**Discussion and Consideration of Resolution 2024-05-01-R: Approving the Release of Minutes of Closed Session Meetings**

President Wright moved approval to release the Closed Session Meeting minutes from:

- October 25, 2022
- November 15, 2022
- September 26, 2023
- October 24, 2023
- November 14, 2023
- January 23, 2024
- February 20, 2024
- April 23, 2024

Commissioner Yawer seconded the motion. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Nugent – Aye  
President Wright – Aye

Commissioner Kaeseberg – Aye  
Commissioner Yawer – Aye

Motion carried.

**ADJOURNMENT**

At 8:07 p.m., Commissioner Nugent moved to adjourn the meeting and Commissioner Kaeseberg seconded the motion. A voice vote was unanimous for approval; motion carried.

Approved:                      June 25, 2024

Signed:           *Sherri Harry*            
          Sherri Harry, Secretary

Attest:           *William H. Wright*            
          William H. Wright President