

**MINUTES OF THE REGULAR MEETING OF THE STREAMWOOD  
PARK DISTRICT BOARD OF COMMISSIONERS HELD  
ON JANUARY 24, 2017 AT HOOSIER GROVE  
BARN, 700 W. IRVING PARK ROAD,  
STREAMWOOD, ILLINOIS**

**CALL TO ORDER/ROLL CALL**

President Janiec called the meeting to order at 7:00 p.m. Present were Commissioners Armstrong, Brogan and Wright, along with staff members Executive Director Dennis Stein, Superintendent of Business & HR Jennifer Hermonson, Superintendent of Recreation Kurt Reckamp and Finance Manager Sherri Harry.

All those answering "present" were physically present at the meeting.

**PLEDGE OF ALLEGIANCE**

**INTRODUCTION OF GUESTS**

Guests in attendance were Streamwood Woman's Club member Marion Janiec, residents Diane Keating and her sons Riley and Austin, Larry and Jill Schmidt, Danette Whyte and her family, Kerri Pilip, Raees Yawer, Events & Corporate Services Manager Leslie DeMoss, Fitness & Membership Manager Charissa Weiher, Aquatic Manager Kyle Saros and Streamwood High School students.

**SERVICE AWARDS**

The Board of Commissioners paid honor to the late Thomas Keating who was a Streamwood Commissioner for 15 years. Tom Keating's wife, Diane, and two of their sons were present to accept a recognition plaque and also presented Diane Keating a lifetime Park Place membership.

Diane Keating thanked the Board and staff for everything they did for them and told them how much Tom loved the Park District.

The Board of Commissioners also recognized employees who had reached milestones in their time with the Park District and were presented the Employee Service Award:

- 1) Front Counter Staff – Danette Whyte – 10 years
- 2) Babysitter and Hoosier Grove Barn Event Host – Kerri Pilip – 20 years
- 3) Fitness Counter and Open Gym Supervisor – Larry Schmidt – 20 years
- 4) Finance Manager Sherri Harry – 30 years

The Board of Commissioners thanked them all for their services and dedication to the district.

At 7:15 p.m., Commissioner Wright moved to recess and Commissioner Brogan seconded the motion. A voice vote was unanimous for approval; motion carried.

At 7:27 p.m., President Janiec called the meeting back to order.

## **TOPICS FROM THE FLOOR**

None.

## **APPROVAL OF THE AGENDA**

Commissioner Brogan moved approval of the agenda as presented and Commissioner Wright seconded the motion.

A voice vote was unanimous for approval; motion carried.

## **FINANCE REPORT**

### **A. November and December Financial Statements**

There were no questions or comments.

### **B. Monthly Expenditures/Payrolls**

There were no questions or comments.

### **C. Tax Abatement Ordinance 2017-1-1-O**

There were no questions or comments.

Commissioner Wright moved approval of Ordinance #2017-1-1-O: Tax Abatement of the 2009C Series General Obligation Park Refunding Bond and Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Wright – Aye

Commissioner Armstrong – Aye  
President Janiec – Aye

Motion carried.

### **D. Tax Abatement Ordinance 2017-1-2-O**

There were no questions or comments.

Commissioner Brogan moved approval of Ordinance #2017-1-2-O: Tax Abatement of the 2010C Series General Obligation Park Refunding Bond and Commissioner Wright seconded the motion. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Wright – Aye

Commissioner Armstrong – Aye  
President Janiec – Aye

Motion carried.

### **E. Conference Expenses**

Superintendent of Business & HR Hermonson informed the Board that we need to approve the per diem that was requested for the IAPD/IPRA conference:

\$237.00 – Dennis Stein

\$168.00 – Kyle Saros

\$160.00 – Richard Brogan, William Wright, Kurt Reckamp, Jake Larson and Chelsie Petrusa,

\$ 95.00 – Cindy Babicz, Lauren Jochem and Charissa Weiher

Commissioner Wright moved approval of the IAPD/IPRA conference per diems and Commissioner Brogan seconded the motion. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Wright – Aye

Commissioner Armstrong – Aye  
President Janiec – Aye

Motion carried.

**F. Asphalt Bids**

Superintendent of Business & HR Hermonson recommended approval of Allstar Asphalt to complete the parking lot improvements for Hoosier Grove Barn, Meadows Park, Rahlfs Woods and sealcoating of Park Place parking lot in the amount of \$449,600.00.

Superintendent of Business & HR Hermonson stated that Hoosier Grove Barn parking lot will be completed by Summer Celebration and also they will be notifying any patrons who are having their events there so they will be aware of the project.

Commissioner Wright moved approval of Allstar Asphalt to complete the parking lot improvements for Hoosier Grove Barn, Meadows Park, Rahlfs Woods and sealcoating of Park Place parking lot in the amount not to exceed \$449,600.00. The motion was seconded by Commissioner Brogan. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Wright – Aye

Commissioner Armstrong – Aye  
President Janiec – Aye

Motion carried.

**POLICY & PLANNING**

**A. Purchasing Policy Updates**

Superintendent of Business & HR Hermonson stated that every few years she sends our policies to our corporate attorneys for review. There were several changes in the law regarding our purchasing policy which she noted in her memorandum.

There were no questions or comments.

Commissioner Wright moved approval of the Purchasing Policy updates and Commissioner Armstrong seconded the motion. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Wright – Aye

Commissioner Armstrong – Aye  
President Janiec – Aye

Motion carried.

**APPROVAL OF THE CONSENT AGENDA**

Approval of:

**A.** Minutes of the Regular Board meeting of December 13, 2016;

- B. November and December 2016 Financial Statements;
- C. November 19 – December 19, 2016 expenditures totaling \$148,531.90;
- D. December 20, 2016 – January 12, 2017 expenditures totaling \$157,341.16;
- E. P-Card Purchases for October 2016 totaling \$38,679.05;
- F. P-Card Purchases for November 2016 totaling \$28,908.03;
- G. November 11 and 25, 2016 payroll and payroll taxes totaling \$175,688.88;
- H. December 9 and 23, 2016 payroll and payroll taxes totaling \$174,604.55;
- I. IMRF payment totaling \$18,464.95;
- J. IMRF payment totaling \$18,406.56;
- K. November 2, 2016 – G.O. Limited Tax Park Bond – 2015-Principal and Interest-\$22,942.50;
- L. November 8, 2016 – G.O. Limited Tax Park Bond – 2014 – Principal and Interest - \$1,420,272.00;
- M. December 1, 2016 – G.O. Refunding Bond – 2009C – Principal and Interest - \$210,300.00;
- N. December 1, 2016 – G.O. Refunding Bond – 2010C – Principal and Interest - \$541,250.00;
- O. December 1, 2016 – BMO Harris – 2003-Principal and Interest - \$85,825.00.

Commissioner Wright moved approval of the consent agenda and the motion was seconded by Commissioner Brogan. Vote on the motion:

Commissioner Brogan – Aye  
Commissioner Wright – Aye

Commissioner Armstrong – Aye  
President Janiec – Aye

Motion carried.

## **CORRESPONDENCE**

Commissioner Brogan and President Janiec thanked Superintendent of Business & HR Hermonson and staff for everything they did for the Keating family.

## **DEPARTMENTS & DIRECTOR'S REPORT**

- A. Superintendent of Recreation Reckamp informed the Board that members of the Streamwood Magic Travel Softball organization has decided to no longer run the organization so they donated \$500 to the Streamwood Park District Girls Softball program.
- B. Superintendent of Recreation Reckamp stated that over 400 people attended the SPD Dance Academy Winter Recital despite the snow storm.
- C. Superintendent of Recreation Reckamp said that there is over 200 children in the Indoor Soccer program.

Commissioner Brogan asked what the status is regarding the surveillance system. Superintendent of Recreation Reckamp stated the he had talked to our IT person and that we are waiting for staff to run the cables.

- D. Superintendent of Business & HR Hermonson updated the Board on a few items. She said that she will be closing the Marketing position and Assistant Superintendent of Parks and Planning position by the end of the month as we have already received a lot of applications.
- E. Superintendent of Business & HR Hermonson informed the Board that we had to move the date of the March board meeting due to the District needing a minimum of thirty days to post the proposed budget before

passing the actual budget in April.

- F. Superintendent of Business & HR Hermonson informed the Board that IAPD is offering a Boot Camp for people who are already Commissioners and/or new Commissioners. There is one camp being offered on June 1<sup>st</sup> at the Schaumburg Park District.
- G. Superintendent of Business & HR Hermonson asked the Commissioners for their jacket size as we will be receiving jackets as part of the award for the Loss Control Review process.
- H. Superintendent of Business & HR Hermonson passed out a guide titled *Newly-Elected Officials*.
- I. Executive Director Stein reported that he received an e-mail saying that the legislative breakfast program kicks off next week and that more information will follow.
- J. Executive Director Stein thought that there was a good selection of sessions at the IAPD/IPRA Conference.
- K. Executive Director Stein informed the Board that there are 13 bills that are part of the Senate's proposed "grand bargain" which is intended to end the ongoing State budget impasse. He said either all the bills pass or none of them will pass.
- L. Executive Director Stein said that staff have been working on budgets and the program guide.
- M. Executive Director Stein stated that we are going to have a full time staff appreciation lunch on January 26<sup>th</sup>.

#### COMMISSIONERS' REPORT

- A. Commissioner Wright thought the IAPD/IPRA was a really good conference.
- B. Commissioner Wright noted that Preschool Coordinator, Angela Nielsson, was doing a fantastic job.
- C. Commissioner Wright said that Tom Keating was extremely excited about the park district moving forward which will be a good way to honor his memory.
- D. Commissioner Wright said that he was attending a U-46 ACE committee meeting tomorrow and if anyone wanted to ask them anything they should let him know.

#### PRESIDENT'S REPORT

- A. President Janiec said that he was invited to tour the new senior housing, Westbrook Senior Living.
- B. President Janiec stated he attended the Summer Celebration parade committee meeting.

#### UNFINISHED BUSINESS

None.

#### NEW BUSINESS

None.

#### ADJOURNMENT

At 7:56 p.m., Commissioner Wright moved to adjourn and the motion was seconded by Commissioner Armstrong. A voice vote was unanimous for approval; motion carried.

Approved: March 21, 2017

Signed: Sherri Harry  
Sherri Harry, Secretary

Attest: Richard T. Janiec  
Richard T. Janiec, President